

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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David Friedrich, Chairman
Daniel Stang, Supervisor
Duane Douvier, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

On this day of September 6, 2011 the regular monthly meeting was called to order at 7:30 p.m. All members were present along with Zoning Administrator Bridget Chard.

A motion to approve the agenda as amended was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the August 2, 2011 regular monthly meeting minutes was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

Zoning Administrator Chard reported that we received the check for unpaid service charges in Opole. We did not have to file with the county since payment had been made.

A motion to approve the claims Nos. 3264-3299 was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried.

The Opole Wastewater Permit has been received with all the appropriate signatures. We have made a number of copies and filed them. The county has the originals.

The status on the Mulberry Meadows was discussed. Zoning Administrator Chard reported on the county is going forward and that the county board wants to discuss this with the MPCA too.

Roads were next on the agenda. Road Boss Smoley then reported to the town board on the patching that was done by Hardrives. He stated that they dug out some of the clay on the road in Beehive Court and class 5 was put in before they patched it. On 105th Road Boss Smoley is going to have Joe Paggen take some out and then patch it. On Xenia Road there was a big washout that Road Boss Smoley had Joe Paggen haul in some class 5 to fix it. The culvert on 125th only has about a 6' apron that is falling apart. Joe Paggen submitted a bid to fix this culvert. Some other roads that need shouldering work done was discussed too. After discussion, the supervisors asked Joe Paggen to fix the shoulders.

Brad Wilkening from Duffy Engineering then appeared before the town board with the road sign requirements that are required by the federal government. He explained what needs to be done and when it needs to be completed. He then presented a plan to the town board to review. He stated that this plan would meet our requirements from the federal government to have a replacement plan in place by 2012. He suggested that the town board adopt a policy of what warning signs we deem necessary in our township. Since they did not have any changes to this sign replacement policy that was drafted by Brad Wilkening, a motion to adopt the Maintenance Replacement Program was made by Supervisor Stang and it was seconded by Supervisor Douvier, all in favor, motion carried. The supervisors then asked Brad Wilkening to help them out with a sign policy.

Next on the agenda was discussion was the possibility of reducing the Planning Commission down from five member to a three member board. Considerable discussion followed. A motion to hold off until the annual meeting to discuss this was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried. It will be brought up at the next annual meeting.

Zoning Administrator Chard reported that she has submitted all the rezoning requests that had been approved by the town board. She did not submit the rezoning request that had been denied by the town board.

Zoning Administrator Chard then reported on the Memorandum of Understanding with the county and the ordinance and map county meeting. She stated that she had talked to the planning commission, and that she recommended we stay with the county applications with modifications to fit the township. The county was okay with this.

Recording the documents, Zoning Administrator Chard let the town board know that we have been having a lot of difficulty getting documents recorded with the county. She is planning on going down to the county to find out exactly what they require from us.

Next on the agenda was getting new keys. After discussion, it was decided that we would get the door to the garage keyed the same as the office. Supervisor Douvier will take care of getting this done.

A motion to set the budget work meeting for Tuesday, September 27 at 5:00 p.m. was made by Chairman Friedrich and it was seconded by Supervisor Douvier, all in favor, motion carried.

There being nothing further to discuss, a motion to adjourn was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Debra Determan, Clerk

(Approved at October 4 regular monthly meeting)
David Friedrich, Chairman