

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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David Friedrich, Chairman
Daniel Stang, Supervisor
Duane Douvier, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

On this 4th day of October, 2011, the regular monthly meeting was called to order at 7:30 p.m. All members were present with the exception of Clerk Deb Determan. Zoning Administrator Bridget Chard was also in attendance.

A motion to approve the Agenda as amended was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

A motion to approve the September 6, 2011, regular monthly meeting minutes was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

A motion to approve the September 27, 2011, Special Budget Work Meeting Minutes was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

A motion to approve claim Nos. 3300 - 3330, was made by Supervisor Friedrich and it was seconded by Supervisor Stang; all in favor, motion carried.

Zoning Administrator Chard reported as discussed at the finance meeting, in order to save costs, it would be beneficial to add the Treasurer to the CTAS system which would avoid the outside audit. A motion to proceed was made by Supervisor Stang, seconded by Chairman Friedrich, all in favor, motion carried.

Chairman Friedrich provided a proposal from Benton Telephone on bundling the phone system & internet. It was tabled until the next meeting.

Old Business was next on the agenda. It was decided that we would invite the Opole residents to the November meeting at which time we would look at the expenses and determine whether a rate increase is needed. A motion was made by Supervisor Stang to authorize the Treasurer Wallenstein and Zoning Administrator Chard to post the meeting and send out notification to the Opole residents for the meeting which will take

place at 6:30 p.m. on November 1, 2011. It was seconded by Chairman Friedrich; all in favor, motion carried.

Roads were discussed next. Supervisor Stang reported that they did get the shouldering done on Pine Cone (55th Avenue) by the Upper Deck. Road Boss Pat Smoley reported that he called Southside by Royalton and was told that they sold the shouldering machine. He called Hardrives and they are too busy to do shouldering. He also called Herdering from St. Rosa and has not received a response from the yet. He then called Joe Pagen and had him do the shouldering on Tallow Road and 55th Avenue. He also reported that Chuck Ertl will complete mowing in Honer Addition and that he will also have him pick up the brush.

Road Boss Smoley then recommended that the supervisors check out the roads in their areas. He indicated that the following roads need work:

105th – needs a lot of work

110th – Beehive also needs it

55th and 40th

105th from 440 to 450 is probably the worst one.

Road Boss Smoley then reported that the street signs on 440th and 115th are down. He suggested that we contact M-R sign to make sure they are producing the new reflectivity signs and place an order for these street signs to be re-installed.

Supervisor Stang proposed that we look at doing overlay instead of reclaiming to reduce costs. It was discussed that a possible overlay could be done on 40th street.

Pat Smoley reported that he told Tom Huls to get 4-5 ton of cold mix to have on hand to work with during the winter and spring. Road Boss Smoley also reported that he installed culverts on 125th – the pipe was flat on the bottom and ordered the wrong pipe so he took the ones that were on there and put new bands on there. He then put rock under and around the culvert. He was going to look at used ones. This is completed.

Sign removal was discussed. Zoning Administrator Chard reported that we need to identify the signs and put together a policy. She then handed out the Traffic and Road Sign Inventory map/packet. She stated that she spoke to Brad Wilkening who will attend the November meeting.

Zoning Administrator Chard let the town board know that Road Boss Smoley will be contacting Tom Huls to get a cover for the for the septic system outside.

Planning and Zoning was next on the agenda.

Zoning Administrator Chard let the town board know that Mr. Dan Smoley came in and went through a procedure and findings of fact for Smoley Plat 2, using the last of the building credit, went through the preliminary plat. They went through the process and contacted the county questioning whether they would accept it as it was

presented. The County indicated that they would. Since that time Jennifer Buckentine from Stearns County Environmental Services spoke with Zoning Administrator Chard and wanted an update. Zoning Administrator Chard reported that there is a list of items that he still needs to accomplish before he can proceed to final plat.

Zoning Administrator Chard let the town board know that the rezoning requests from Polar, Viking, Diehl, and Justin have been forwarded to the county to be heard at the County Planning Commission Meeting on October 20, 2011 at the Stearns County Government Center.

She then reported that a draft was received from Stearns County which was from a different township and did not reflect the ordinance which we were required to work under. She asked the town board for authorization to have Duffy Engineering send an updated map to Stearns County to work off from. A motion to approve having Duffy Engineering send it to Stearns County was made by Supervisor Stang and it was seconded by Chairman Friedrich. She then reported that the ordinance draft is nearly completed which will then be sent to planning commissioners for final review.

Zoning Administrator Chard then gave the town board a review of the two portal systems that are available to townships. She also presented the costs for the different systems. Beacon is available to all governmental entities. Landshark is a county system. Beacon is a flat fee which is decreased over the year as you use it. Landshark is a per copy fee. She asked the town board to review the information she gave them to be discussed at another meeting.

Zoning Administrator Chard then handed out an article to the supervisors with regard to reserve funds for them to review.

New Business was next on the agenda.

The two town hall rental requests that were received by Town Clerk Determan were reviewed next. A motion to approve these town hall rental requests was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

Public Input was next on the agenda.

Alan Jacobson a member of the Planning Commission had a question regarding the Brockway Township Land Use and Zoning Ordinance. He stated that he has been reviewing drafts during the Planning Commission. The one they are working on now has us adding several functions for the township that the county is now doing. He wants to know if the Town Board is going to support these functions that we are spending out time putting together. Supervisor Stang asked him which items he was talking about. Alan told the board that it was the mining portion. Supervisor Stang then stated that we should have it in our ordinance. Supervisor Stang asked the question - If they put a gravel pit in your back yard, how would he feel? If we don't take charge, these things

happen. Does not feel there is a lot of time or cost involved. We will just have more control. Does not understand the big issue around mining. Zoning Administrator Chard let the residents know that the county also is not up to date on the mining registered in Brockway Township, much less the county. Chairman Friedrich brought up the mess county made of Mulberry Meadows. Mulberry Meadows is one of the reasons the Planning Commission was created. The township had turned down the request for the addition, but we were told by the county that since we did not have any planning and zoning in place, we had no say. Now that we have our ordinances in place, another Mulberry Meadows cannot happen again. Discussion followed with regard to various examples of situations where we the county did not follow through making sure their ordinances were followed. Chairman Friedrich stated that we could look at the costs savings if we dropped it down to a three member from a five member commission, but that we should not abolish it. Joe Lyon talked about the grant that we received and then ended up sharing with the county from the 1,000 Friends of Minnesota. The work was done over a year with the county and the 1,000 Friends of Minnesota, residents of Brockway on coming up with a comprehensive plan and map. During the monthly meetings we had and there were two members of the County Environment Services at every meeting working on this with us, when we presented our final comprehensive plan and map to the county, they rejected it and came up with a different one. The example of the county changing the zoning for Joe Lahr from agriculture and residential to light industrial without even notifying us that they did it.

A resident had a question about how to clean out a township ditch on 125th Avenue where it has washed in over the years. Supervisor Stang let him know that typically in the past we would have Road Boss Pat Smoley take a look at it to get an estimate of cost. Road Boss Smoley stated that he could ask Eddie Jo to take a look at it. A motion to authorize Road Boss Smoley to take care of it was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

Supervisor Stang will check out the outside light that is out and change it.

Mail/Miscellaneous was next on the agenda.

There being no further business, a motion to adjourn this meeting was made by Supervisor Friedrich and it was seconded by Supervisor Stang; all in favor, motion carried.

Debra Determan, Clerk

(Approved at November 1, regular monthly meeting)
David Friedrich, Chairman