

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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David Friedrich, Chairman
Daniel Stang, Supervisor
Duane Douvier, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

Meeting Minutes

On this 7th day of June, 2011 the regular monthly meeting was called to order at 7:30 p.m. All members were present with the exception of Deputy Clerk Pat Weber. Zoning Administrator Bridge Chard was also in attendance.

A motion to approve the agenda as amended was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the May 3, 2011 regular monthly meeting minutes and Unpaid Service Charges Hearing minutes was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the May 3, 2011 Board of Equalization Meeting minutes was made by Supervisor Douvier and it was seconded by Chairman Friedrich; all in favor, motion carried.

A motion to approve the May 3, 2011 Road Inspection minutes was made by Supervisor Douvier and it was seconded by Chairman Friedrich; all in favor, motion carried.

A motion to approve claim Nos. 3164 – 3196 was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried.

Zoning Administrator Chard presented the information to the town board for an Administration Subdivision request by Clayton & Camille Lange to consider a land swap with their neighbor Ed Opatz. The Planning Commission took up this request at the regular monthly meeting on May 31 and recommended approval of this request without any restrictions. A motion to approve the Administrative Subdivision request was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried. Zoning Administrator will follow up with the findings and the county.

Zoning Administrator Chard then presented the information on the request for Administrative Subdivision of Property and Certificate of Conformity for a land transfer and boundary line adjustment between Rice Farm Limited Partnership and Lyle Schefers to the town board. The Planning Commission reviewed this request at their regular monthly board meeting on May 31, 2011 and recommended approval of this request with the following conditions: The well certificate be placed on file and the new parcel numbers, after the land transfer is complete for the re-arranged properties; is submitted for the files. A motion to approve this Administrative Subdivision of Property request with the conditions requested by the Planning Commission was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried.

The final plat of Pine Acres was submitted to the town board for approval and signature. A motion to approve the final plat was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

Zoning Administrator Chard reported that a number of the residents from Mulberry Meadows appeared at the Planning Commission meeting thinking that the township has left them high and dry. Zoning Administrator Chard informed them that currently our hands are tied at this time. Attorney Ruppe thought that we might hold a landowners meeting to answer their questions. Supervisor Stang wanted clarification on the money that we asked for that it be set up as an escrow account in which we only use it for our expenses and if there would be any left, it would be returned. He also wanted the residents to know that we asked for two lots and not four because the secondary site had been used to park semis on it and that if the secondary site would be usable, we could return the two lots. Considerable questions and discussion followed. Zoning Administrator Chard reported that she turned over all the information that was requested by the Attorney for Stearns County. A motion to resend the proposal to Mr. Reinert with better clarifications on the stipulation that the money would be put into an escrow account to just pay for expenses and the two lots would be voided if we could prove that the secondary site was acceptable for compaction was made by Supervisor Stang. It was seconded by Chairman Friedrich; all in favor, motion carried. It was suggested that we send our proposal to Mr. Reinert and see what he says before we call a landowners meeting.

Our Recycle Day that was held on May 7 was discussed next. Treasurer Wallenstein reported on what was brought in by the residents, the cost, and the amount of money that was collected. Deputy Clerk Weber has already submitted the request for the grant from Stearns County for \$1000.

Zoning Administrator Chard reported on the zoning requests she has received. Two of requests were from Mike Legatt. The first was for his business to be rezoned industrial and the second request was for his home property to agriculture. The planning commission recommended approval the industrial rezoning request but to deny the residential rezoning request. A motion to approve the Viking Industries to industrial rezoning request and to keep his residence the same was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried.

Zoning Administrator Chard reported that they reviewed the mining regulations. She also reported that she has been in contact with Heidi Winskowski from Stearns County. Heidi stated that she is rewriting the ordinance from our memorandum of understanding we submitted to them.

The sign proposal from Duffy Engineering was discussed next. Brad Wilkening appeared before the town board to work with us on sign maintenance. We need to have a written plan by 2012, the signs replaced by 2015 and the street signs replaced by 2018 by federal mandate. Based on his suggestions, he will write up a draft of a written plan and give it to Zoning Administrator Chard. We will review it at our next meeting.

Road Boss Smoley reported on the seal crack work. It has been completed. He then reported that a resident on 75th Avenue brought in a load of black dirt and that it looks like he plans on filling in the ditch. The supervisors asked him to find out what he plans on doing and that he needs to keep it 33' from the center of the road. A Brockway Hollow resident wanted speed signs put on the road. The township cannot do this. He also had a request from residents on 55th to stripe the road. He reported that the cones, red flags, barricades have been stolen out of the town hall. The flag pole out front has been damaged and the flag has been stolen. 95th and 421st on the curve by Ebnetts that had been all ripped up from the manure spreaders – he talked to Lyle Shefers about trying to use the county roads whenever possible and to drive down the center of the road as much as possible. He reported that he checked with his insurance agent was told that if you wrecked the road you would be legally responsible to fix it. He then reported along with Joe Paggen on what has been done on the roads so far. A motion to put the quote out as written from Tri County to other companies was made by Supervisor Douvier and it was seconded by Supervisor Stang; all in favor, motion carried. Zoning Administrator will get it written up and mark the roads on the map and sent out to other paving companies.

A motion to approve the liquor license request for Upper Deck was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

The missing flag and getting the pole fixed was discussed next. Once we get a new one, we will only fly it when someone is here. Supervisor Stang will take care of getting this taken care of.

The letter of credit for Scenic View Drive comes up in August. The supervisors will need to inspect this road.

There was no public input.

A motion to conduct the weed inspection on Wednesday, June 29, 2011 at 5:30 p.m. was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried. A motion to inspect Scenic View Drive at 6:00 on Wednesday,

June 29th was made by Supervisor Stang and it was seconded by Supervisor Douvier; all in favor, motion carried.

The mail was then reviewed.

We received a request from Pyrotechnic Display for permission to use our boat landing to load and launch a floating platform and boat for a fireworks display on July 2, 2011. A motion to approve the Pyrotechnic Display request was made by Supervisor Stang and it was seconded by Chairman Friedrich; all in favor, motion carried.

There being no further business, a motion to adjourn this meeting was made by Chairman Friedrich and it was seconded by Supervisor Stang; all in favor, motion carried.

Debra Determan, Clerk

(Approved at July 5th regular monthly meeting)
David Friedrich, Chairman