



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 10th day of September, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Friedrich; all in favor, motion carried.*

2. Clerk's Report:

- A. **August 13, 2013 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the August 13, 2013 Regular Board Meeting Minutes as amended which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- B. **VISTA (Volunteers in Service to America) speak to the Board.** Jeff Fromm Executive Director and Denise Leahy VISTA Member were present to give the Board an overview of what services VISTA provides and what area VISTA provides services to. Currently VISTA serving with Holdingford Helping Hands Outreach provides services to approximately 300 people per year. Helping Hands' Mission is to help create a healthy community where older adults with disabilities want to live and be a vital part of the community.
- C. **Jeanette Fiedler-Appeal Administrative Fee.** Ms. Fiedler was present to ask the Board to waive the Administrative Fee for the proposed Administrative Subdivision review that is coming before the Planning Commission. Discussion followed. Supervisor Fiedler stated that he would not be involved in the conversation or motion since he is a relative of the Applicant. ***A motion to disallow the appeal to waive the Administrative Fee was made by Supervisor Douvier which was seconded by Supervisor Friedrich; all in favor, motion carried. Supervisor Fiedler abstained.***

3. Treasurer's Report:

- A. **Treasurer Report on Accounts-** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- B. **Claims-** *A motion was made by Supervisor Fiedler to approve Claim No. 20497 to 20520 which was seconded by Supervisor Friedrich; all in favor, motion carried.*

4. Old Business:

- A. **Land Use Requests-** Zoning Administrator
 - Preliminary Plat / Coyote Way PID 04.01626.0010/ Section 7.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the board. The Applicant was present to answer any questions. ***A motion was made by Supervisor Fiedler to approve and accept the recommendations and findings of the Planning Commission and authorize the Chair and Clerk to sign off on the Preliminary Plat which was seconded by Supervisor Douvier; all in favor, motion carried.***
- B. **Roads-**
 - Road Reports.** Road Boss Smoley updated the Board that Joe's Countryside did the following work: repaired the black top on 125th Ave near 420th Street, work in front of the Opole Church, potholes on 440th, 420th and 120th Ave and repaired the black top on River Street (420th Street).
 - Tallow Road-Culvert.** As of right now the board will not have the Culvert cleaned out again. The Board will look at having someone trap the beavers once the season opens.
 - Trees in ditches.** The Board will look at hiring someone to take care of the ditch work that needs to be done.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- Discuss 2013 Road Work Status.** Supervisor Friedrich stated that Harddrives will start the road work on September 16th.
- C. **Mulberry Meadows.**
- Status Update.** Zoning Administrator Chard gave the Board an update of an upcoming scheduling meeting with the County and others involved. Board requested that Supervisor Fiedler attend the meeting if allowed. Z.A. Chard will consult with the Township Attorney to see if this can be done.
- D. **Opole-**
- Budget Review.** The Board reviewed the costs for the Opole Sewer System year to date. The current revenue that the Residents pay per month is \$1,390.50 which is \$16,686.00 annually.
- Cindy Tiemann from Fiedlers.** Fiedlers Cost to maintain the system is averaging about \$433.00 per month. Ms. Tiemann felt that if the Board sets the Budget at \$500.00 per month that would cover any pump issues that may arise. The system is running quietly and smoothly at this time. The Board expressed their appreciation for the work that they were doing to keep the system in great shape.
- Set Information and/or Public Hearing Date for Opole Residents.** A motion was made by Supervisor Douvier to tentatively set the meeting date on November 12th at 6:00 PM which was seconded by Supervisor Fiedler; all in favor, motion carried.
- E. **Town Hall Rental Policy / Review Changes.** The Board discussed additional changes to be made. Zoning Administrator Chard will make changes to the policy. This will be looked at again at the October Regular Monthly Meeting.
- F. **Seasonal Employee.** Clerk Pesta will contact the employee to get his information.
- G. **Planning Commission Opening / Planning Commission Liaison Position.** *A motion was made by Supervisor Douvier to appoint Dan Warzecha to the Planning Commission which was seconded by Supervisor Fiedler; all in favor, motion carried. A motion was made by Supervisor Douvier to remove the Planning Commission Liaison Position which was seconded by Supervisor Fiedler; all in favor, motion carried.* Zoning Administrator Chard will make the change to the Planning Commission Ordinance for next month's meeting and bring it back for approval and publication.
5. **New Business:**
- A. **Stormwater Workshop / Authorize to attend.** *A motion was made to authorize Supervisor Douvier and Zoning Administrator Chard to attend the Stormwater Workshop on September 26th 2013 from 9:00 AM to 3:00 PM which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- B. **Snowplowing.** The Supervisors would like to have Ferche come to the October Regular Monthly Meeting to discuss plowing expectations for the 2013-2014 Season.
6. **Public Input:** Dwayne Heinen was present to discuss the water problems that he is having at his home. Road Boss Smoley will assess the situation and report back to the Board. The Board will look at putting in a culvert to correct the problem.
7. **Mail/Miscellaneous:**
- A. **Town Hall Computers.** A motion was made by Supervisor Fiedler to authorize Clerk Pesta to purchase three new computers for the Town Hall which was seconded by Supervisor Douvier; all in favor, motion carried.
8. **A motion to adjourn the Regular Monthly Meeting at 9:40 pm was made by Supervisor Douvier which was seconded by Supervisor Fiedler; all in favor, motion carried.**

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Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____

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