



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Shannon Schroeder, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 13<sup>th</sup> day of August, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present except Supervisor Fiedler. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Friedrich; all in favor, motion carried.*

**2. Clerk's Report:**

- A. **July 8, 2014 Regular Meeting Minutes.** This will be tabled until the September Regular Meeting since there was not quorum to move to approve.
- B. **Liquor License/Gambling Permit Request.** *A motion was made by Supervisor Douvier to approve the Liquor License and Gambling Permit request for Our Lady of Mount Carmel Church for 10-24-14; which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- C. **Primary Turn Out.** Clerk Pesta stated that 114 residents voted in the Primary Election on 8-12-14. The results are posted on the Town Hall Door.

**3. Treasurer's Report:**

- A. **Treasurer Report on Accounts / Move to approve.** Treasurer Schroeder gave the Treasurer's Report. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20805– 20834 which was seconded by Supervisor Friedrich all in favor, motion carried.*
- C. **Opole Sewer/Overdue Payments/Status/Set up for Public Hearing.** Treasurer Schroeder updated the Board on the overdue payments. *A motion was made by Supervisor Douvier to set a Public Hearing for the Unpaid Opole Sewer Charges on September 9<sup>th</sup> at 7:00 pm; which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- D. **Opole Damage.** Zoning Administrator Chard stated that there was some burning and spraying damage done at Opole, the cost to repair was \$388.00.

**4. Public Input:** There was none.

**5. Old Business:**

A. **Land Use Requests:**

- ◆ **Administrative Subdivision / Boundary Line Adjustment (Hartung Section 5).** Zoning Administrator Chard presented the information to the Board. Owners Mike Hartung and Leo Bienick were present to answer any questions. *A motion was made by Supervisor Douvier to Approve the Administrative Subdivision / Boundary Line Adjustment Section 5 Hartung) with conditions and to Issue a Certificate of Conformity which was seconded by Supervisor Friedrich all in favor, motion carried. (Findings to be attached).*

**MISSION STATEMENT**

The Mission of the Town of Brockway is to:

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

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- ◆ **Preliminary Plat of Sumac Hill (Hawker Section 30).** Zoning Administrator Chard presented the information to the Board. Owners Hawker and proposed purchasers Hiltinen were in attendance to answer any questions from the Board. *A motion was made by Supervisor Douvier to Approve the Preliminary Plat of Sumac Hill, Hawker Section 30, with the recommended conditions and to authorize the Chair and Clerk to sign the Preliminary Plat which was seconded by Supervisor Friedrich; all in favor, motion carried.*

B. **Stormwater Work-Engineer.** This will be tabled until the September Meeting. Neither Engineer had replied.

C. **Roads-**

- ◆ **Monthly Road Reports.** Some pot holes were fixed on 389<sup>th</sup> and Tallow Rd and the approaches were repaired at the Upper Deck.
- ◆ **911 Addressing Inventory.** The Inventory has been done.
- ◆ **Ditch Mowing Status.** TS Dirtworks will be completeing the ditch mowing on 8-14-14.
- ◆ **Driveway Permits-Aug.** Zoning Administrator Chard stated that there were 5 new driveways but she does not have any permits. She will contact Pay Smoley.
- ◆ **Road Book.** Zoning Administrator Chard is working on the Road Book.

D. **Land Use Ordinance – MOU Status.** At this time, the County Attorney’s office has stated that they will not get to review the proposed MOU until a couple of months from now. That it is not a priority for them. No action taken.

E. **Mulberry Meadows-Status.** On August 1, 2014 Brockway Township was dismissed without prejudice.

Φ. **386<sup>th</sup> Street – Follow Up-** Administrator Chard followed up with a call to Mr. Don Anderson and spoke with him about any information that he may have regarding the fact that the 33 feet portion of 386<sup>th</sup> Street is NOT a publicly dedicated road. He stated that he will check on this. Zoning Administrator Chard indicated that the County Surveyor’s office has verified that it is a public road which correlates with a private surveyor and the Township Attorneys comments.

Γ. **Cartway Petition – Legatt.** *A motion was made by Supervisor Douvier to accept the Petition For Cartway from Victor Legatt and turn over to the Attorney for validation and review, which was seconded by Supervisor Friedrich; all in favor, motion carried. A motion was made by Supervisor Douvier to accept Resolution 8.13.14-01 requiring a bond or other security (in the amount of \$20,000); which was seconded by Supervisor Friedrich; all in favor, motion carried. A motion was made by Supervisor Douvier to accept Resolution 8.13.14-02, Resolution Setting Site Inspection (for 6:00 p.m. on the 2<sup>nd</sup> of September, 2014) and Public Hearing for Mandatory Cartway (Public Hearing at 7:00 p.m. on September 3<sup>rd</sup>, 2014), which was seconded by Supervisor Friedrich; all in favor, motion carried. Mr. Legatt was directed to provide a check or cashiers check to the Township prior to the publication date of the Public Hearing Notice.*

6. **New Business:**

A. **GTS Workshops.** The Board will look at having the Planning Commission attend the workshops in 2015.

B. **Snow Plowing – Discuss Quotes Received.** At 6:30 PM on August 13, 2014 the Board held a Snow Quote Meeting. Two quotes were received, one from JR Ferche and one from TS Dirtworks, the Board accepted the Quote from JR Ferche for the 2014-2015 Snow Plowing.

C. **MS4 Permit Workshop-St Cloud October 9<sup>th</sup>, 2014.** This will be tabled until the September Regular Meeting.

D. **Township Legal Seminar-Saturday September 6, 2014 Albertville City Hall.** The Board Members may attend the Seminar.

7. **Mail/Miscellaneous:**

The next Regular Monthly Meeting will be held on **Tuesday, September 9, 2014.**

***A motion to adjourn the Regular Monthly Meeting at 9:25 pm was made by Supervisor Friedrich which was seconded by Supervisor Douvier; all in favor, motion carried.***

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Respectfully Submitted:

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Connie Pesta, Clerk  
Brockway Township

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David Friedrich, Chairman  
Brockway Township

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