



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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George Fiedler, Chairman
Duane Douvier, Supervisor
Dan Warzecha, Supervisor
Connie Pesta, Town Clerk
Susan Goodew, Treasurer

Approved
MEETING MINUTES

1. Call to Order:

- A. On this 10th day of August, 2016 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Land Use Request:

- A. **Final Plat of Clover Estates / Section 29- RC Smith / Move to approve and sign.** Landowner was not present so this will be tabled until the September Meeting.
- B. **Final Plat Shephard Lake Addition / Move to approve and sign.** *A motion was made by Supervisor Fiedler to approve the Final Plat Shephard Lake Addition and authorize the Chair and Clerk to sign, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- C. **Administrative Subdivision / Boundary Line Adjustment – Ryan Opatz.** *A motion was made by Supervisor Fiedler to approve the Administrative Subdivision Boundary Line Adjustment without conditions which was seconded by Supervisor Warzecha, all in favor; motion carried.*

3. Clerk's Report:

- A. **July 12, 2016 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the July 12, 2016 Regular Meeting Minutes as amended, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Summary of State Primary Election August 9, 2016.** Clerk Pesta gave an update to the Board that the Township had 62 residents vote during the State Primary. We currently have 1,774 registered voters in the Township.

4. Treasurer's Report:

- A. **Treasurer Report on Accounts for July 2016 / Move to approve.** *A motion was made by Supervisor Douvier to approve the Treasurer's July 2016 Reports, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21372 – 21398, which was seconded by Supervisor Douvier, all in favor, motion carried.*

5. Public Input: None.

6. Old Business:

A. Roads:

- **Road Work/Issues.** The Township will start Brush Cutting approximately 12-14 miles. Supervisor Douvier will supervise the work being done. We will try and keep the cost to approximately \$5,000.
- **Utility Vacation – Graham/Contact.** Zoning Administrator Chard updated the Board that the information has been sent to the Claims Council for processing. No action taken since then. This procedure will be done under § M.S. 164 for vacation.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- **Road Striping.** Supervisor Fiedler received a quote in the amount of \$2,800 from Hakanson Anderson for Engineer Work to have 19 miles of roads striped in the Township. *A motion was made by Supervisor Fiedler to approve the quote from Hakanson Anderson for the engineer work portion on the Township’s Road Striping Project, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- **Prairie Grass Estates.** Zoning Administrator Chard did some research on Prairie Grass Estates to see if the road has ever been maintained. Prior Supervisor Dan Stang stated that they had been previously asked, but nothing happened and that a party out there had been maintaining it for the past twenty some years. The road map on the wall is not correct (should be corrected in the future).

- B. **Ordinance No. 4 language addition – review / move to approve.** This will be tabled until the September Meeting.
- C. **Ordinances - Sequence.** Zoning Administrator Chard is working on sequencing the ordinances, this will be tabled until the September Meeting.
- D. **Records – electronic / status.** Zoning Administrator Chard contacted Couri and Ruppe and they will assist us in getting the Township’s records recorded electronically. More information to follow.
- E. **Tiny House Ordinance.** This will be tabled until the September.

7. **New Business:**

- A. **MN Statute 111 – Granny Pods.** Stearns County has opted out of this. No action was taken at this time.
- B. **MN Statute 168 – Manure hoses in ditches.** Table until the September Meeting.
- C. **Set date/time for Snow Plowing Quote Opening:** The Township will accept quotes for the 2016-2017 Snow Removal Until 4:00 pm on September 12, 2016. Quotes will be reviewed at the Regular September Township Meeting.

8. **Mail/Miscellaneous:**

- A. MN Association of Township District 5 Meeting, Thurs Aug 18th, 2016 at 7:00 pm Willmar MN.
- B. MN Fall Maintenance Expo Oct 5 & 6 2016, St Cloud MN.

9. **Public Input:** None

A motion to adjourn the meeting at 8:50 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____

Amendments _____

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