



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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George Fiedler, Chairman
Duane Douvier, Supervisor
Dan Warzecha, Supervisor
Connie Pesta, Town Clerk
Susan Goodew, Treasurer

Approved

MEETING MINUTES

1. Call to Order:

- A. On this 14th day of June, 2016 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier; all in favor, motion carried.*

2. Clerk's Report:

- A. **May 10, 2016 Road Bid Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the May 10, 2016 Road Bid Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **May 10, 2016 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the May 10, 2016 Regular Meeting Minutes, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **Liquor License & Gambling Permit Request / Move to Approve.** *A motion was made by Supervisor Warzecha to approve the Liquor License and Gambling Permit Request from Our Lady of Mount Carmel Church and charge no fees, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- D. **Appoint Election Judges for Upcoming Elections.** *A motion was made by Supervisor Douvier to appoint Frances Janushka, Hattie Kellerman, Margaret Stang, Chris Bernard, Irene Schmidt, Mary Jane Gerlach Koenig and Connie Pesta as Election Judges, and Margaret Stang and Connie Pesta as Head Judges for the August Primaries and November Election and authorize trainings, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- E. **Opole.**
 - **Pump Repairs/Cost.** *A motion was made by Supervisor Fiedler authorizing the old pump be rebuilt, which was seconded by Supervisor Douvier, all in favor; motion carried.*
 - **Review the six month budget and report.** This will be tabled.
 - **Set up for Hearing on Rates if needed.** This will be tabled.
 - **Review Outstanding Bills.** Outstanding bills were discussed.

3. Treasurer's Report:

- A. **Treasurer Report on Accounts for May 2016 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's May 2016 Reports, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 21325 – 21345, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

- 4. Public Input:** David Ebaugh was present and requested Supervisor Fiedler to sign off on a Feed Lot Permit. Supervisor Fiedler will talk with him and contact the County on questions that the Board has.

5. Planning & Zoning:

- A. **Land Requests: Preliminary Plat Shepard Lake Addition / Section 31 Ebaugh, David and Vickie.** *A motion was made by Supervisor Douvier to approve the Preliminary Plat Shepard Lake Addition with conditions and authorize the Chair and Clerk to sign, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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6. **Old Business:**

A. **Roads:**

- **2016 Summer Ditch Mowing / Update.** Ditch Mowing will start approximately next week.
- **2016 Road Paving.** Road Paving is done, shouldering will be done in the next week or so.
- **2016 Crack Sealing- Update.** The crack sealing is complete, 13 miles were done this year.
- **Set Date for Weed Inspection.** *A motion was made by Supervisor Fiedler to set the Weed Inspection for July 15th at 6:00 AM, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- **Road Striping.** This will be tabled until the July Meeting.

B. **USDA.**

- **2015 Budget-Submitted.** The Budget has been submitted and accepted.
- **Annual Report Form- Submitted.** This had been submitted.

C. **MS4-Draft Construction Ordinance.** This will be tabled until the July Meeting.

D. **MS4 Annual Report – Submit to MPCA.** Zoning Administrative Chard is working on the report.

E. **Nuisance Letter – review / move to approve.** Supervisor Fiedler handed out to the Board for their review, this will be tabled until the July Meeting.

F. **Letter to Mulberry Meadows Residents / Move to have Clerk mail out to residents.** *A motion was made by Supervisor Douvier authorizing the Clerk to mail out the Mulberry Meadows Letter to the residents of Mulberry Meadows, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

7. **New Business:**

A. **Summer Short Course, June 20, 2016 St Cloud Holiday Inn.** The Township Board will be attending.

B. **Utility Vacation (Road vacation process) Section 6 -History.** We have a request to vacate an easement, there is copy of the road order, but there is no recorded copy. Administrator Chard will send the party the materials to redo the process.

C. **PC Board Meeting Time.** Different Options were discussed and it was decided to leave the meeting time the same.

D. **Town Hall Cleaning.** *A motion was made by Supervisor Douvier to hire Jane Opatz to do the Town Hall Cleaning at the rate of \$15.00 per hour, which was seconded by Supervisor Warzecha; all in favor; motion carried.* Supervisor Fiedler abstained.

8. **Mail/Miscellaneous:**

A. Supervisor Fiedler stated that he received a call from residents wanting to pave 382nd Street. Supervisor Fiedler will let the residents know our road specs can be found on our website.

9. **Public Input:** None

A motion to adjourn the meeting at 8:55 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____
Amendments _____

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