



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**  
[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

**Unapproved**  
**MINUTES OF THE BROCKWAY TOWNSHIP  
PLANNING COMMISSION**  
**March 26, 2013 Meeting Minutes**

1. **Call to Order:** On this 26<sup>th</sup> Day of March, 2013 the regular monthly meeting was called to order at 7:00 pm.
  - a. The Pledge of Allegiance was recited.
  - b. Roll Call Taken – Commissioners present: Larry Christman, Marvin Skwira and Al Jacobson. Also present was Bridget Chard, Zoning Administrator, Clerk Pesta and Planning Liaison Supervisor Fielder. Sign in sheet is attached.
  - c. A motion to approve the agenda as amended was made by Commissioner Jacobson and seconded by Commissioner Skwira; all in favor, motion carried.
2. **Meeting Minutes:** A motion to approve the February 26, 2013 regular monthly meeting minutes as written was made by Commissioner Skwira and was seconded by Commissioner Christman; all in favor, motion carried.
3. **Land Use Request:**
  - a. Administrative Subdivision – land split section 32 PID 04.02106.0000. Zoning Administrator Chard presented the background materials and the Applicants' request. The applicant is Darlene Skroch; Agent Curt Winter was in attendance to address any questions. A motion to recommend approval to the Town Board the Administrative Subdivision Land Split was made by Commissioner Jacobson and was seconded by Commissioner Skwira; all in favor, motion carried. A motion was made by Commissioner to amend the motion to remove item number 3 and was seconded by Commissioner Squire; all in favor, motion carried. (See attached final Findings).
  - b. Administrative Subdivision – land split section 33 PID NO. 04.01750.0001. Zoning Administrator Chard presented the background materials and the Applicants' request. Applicant Jon Perry was in attendance to address any questions. A motion to recommend approval to the Town Board the Administrative Subdivision Land Split was made by Commissioner Jacobson and was seconded by Commissioner Skwira; all in favor, motion carried. (See attached final Findings).
4. **Public Input/Communications:** Zoning Administrator Chard updated the Planning and Zoning Board that the Town Board has requested that she put together an estimate to charge for Administrative Subdivision Land Splits. She also stated that there was a re-zoning request received from Friedrich Garage that was approved and sent to the county.
5. **Old Business and Reports:**
  - a. The Illicit Discharge Ordinance draft was discussed at the prior meeting. The Planning Commissioners looked at the draft and gave recommendations. Zoning Administrator stated this will be placed on hold.
  - b. The MOU/Administration of Controls/Land Use Ordinance/Review final draft. This will go the Town Board for approval.
6. **New Business:**
  - a. P.C. Terms. Commissioner Alan Jacobson's term will be up the end of May. Commissioner Jacobson stated he will not be seeking another term.
  - b. Work Plan-review. This work plan for the Planning Commission was discussed.

**MISSION STATEMENT**  
**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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7. A motion to adjourn the meeting was made at 8:15 p.m. by Commissioner Christman and was seconded by Commissioner Jacobson; all in favor, motion carried.

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Connie Pesta, Clerk  
Brockway Township

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Larry Christman, Acting Chairman  
Brockway Township

Date Approved \_\_\_\_\_  
Amendments:

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