



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 12th day of March, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **February 11, 2014 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the February 11, 2014 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **February 11, 2104 Board of Audit and Budget Minutes.** *A motion was made by Supervisor Fiedler to approve the February 11, 2014 Board of Audit and Budget Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Liquor License Opole Baseball Association /Move to approve.** Jim Muehlbauer from the Opole Baseball Association presented the request to the Board. *A motion was made by Supervisor Douvier to approve the Liquor License for the Opole Baseball Association which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- D. **Bob Dunning –County Agriculture Inspector.** Bob Dunning was present and reported to the Board on the Township's Common Tansy problem. Discussion centered on the extent of this week in the Township and the County Inspector will work with the Township to help eradicate the week.

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Fiedler to approve the Treasurer's Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 20667 - 20690 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Opole Sewer/Overdue Payments/Status.** Treasurer Schroeder updated the board on the status of Overdue Opole Sewer Payments and on payments made. Treasurer Schroeder stated that one party is delinquent \$578.50 and another party is delinquent \$168.50. She will send out late notices.
- D. **Opole Budget.** Zoning Administrator Chard stated that she noticed that on the expense side the budget did not show the cost to be transferred to the Opole Wetland Fund. She notified the Treasurer who has since redone the budget to show this.
- E. **USDA Reports –Year End and Budget / Sent.** The USDA has received the year-end report for 2013 and budget for the Opole SSD. USDA has since requested additional information to do an analysis of the CSTS system. Treasurer and Z.A. Chard will work on this and submit within the thirty (30) day time period.
- F. **Fiedler Pumping- Contract Renewal.** The Board will request a proposal from Fiedler for the April Board Meeting.

4. Public Input:

- A. There was none.

5. Old Business:

- A. **Roads-**

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- ◆ **Monthly Road Reports.** Road Boss Smoley was not present. Supervisor Douvier stated on 115th the shoulder is breaking off and there is a crack down the middle. Clerk Pesta will check the contract for a possible warranty.
- ◆ **Proposal from Engineer.** Zoning Administrator Chard stated that she informed the Engineers that the Board is withdrawing the request for proposals for stormwater technical work until after the public comment portion at the state level. Once that is complete, then the Township will move forward with proposal requests. .
- ◆ **Crack Filling Quotes.** Two quotes for the 2014 Crack Filling were received. *A motion was made by Supervisor Douvier to accept the quote received from Tom Huls which was seconded by Supervisor Friedrich; all in favor, motion carried.* Supervisor Fiedler abstained.

B. MPCA- Stormwater Items / Review and Comment.

- ◆ **Stormwater Application.** – The application is out for public comment on the State MPCA website for a one month period. No action taken.
- ◆ **Stormwater Audit -update.** Stormwater Supervisor Douvier and Z.A. Chard will complete this once the public comment period is complete. It is anticipated that the audit will be sent in to the MPCA in April.
- ◆ **Stormwater Page – status.** Zoning Administrator Chard and Clerk Pesta will work on adding the Stormwater Page on the web-site.

C. Ordinance – Publish Adoption Summary.

- ◆ Supervisor Fiedler went over some details in the Ordinance document to clarify the language. Z. A. Chard will complete these minor changes and send it back to Supervisor Fiedler once they are complete. Then the adoption summary will be published once this is complete.

D. MOU- Revisions/Finalize. Z.A. Chard stated that this should be finished and ready in April.

6. New Business:

- A. Department of Highways Meeting March 20th, 2014 / Move to Approve Board to attend.** *A motion was made by Supervisor Fiedler to approve the Board to attend the Department of Highways meeting at the Albany Town Hall from 6:00 to 8:00 pm on March 20th, 2014 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. 2014 Spring Short Courses March 25th, 2014 / Move to Approve Board to attend.** *A motion was made by Supervisor Fiedler to approve the Board to attend the 2014 Spring Short Courses on March 25th, 2014 in St. Cloud Minnesota; which was seconded by Supervisor Douvier;; all in favor, motion carried.*
- C. Urban Short Course April 24th, 2014 / Move to Approve Board to attend.** The Board will not be attending.
- D. Board of Appeal and Equalization April 15, 2014, 9:30 – 10:00 AM Brockway Town Hall. Publish and Post.**
- E. Set Spring Road Review Meeting / Move to Approve.** *A motion was made by Supervisor Friedrich to set the Spring Road Review Meeting for April 15th, 2014 at 10:00 AM or immediately following the Board of Appeal and Equalization Meeting, which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- F. Set Reorganization Meeting / Move to Approve.** *A motion was made by Supervisor Fiedler to set the 2014 Reorganization Meeting for March 18th, 2014 at 7:00 PM which was seconded by Supervisor Douvier; all in favor, motion carried.*

7. Mail/Miscellaneous:

- A. Review and discuss the 2013 Annual Bridge Inspection Report.** The Board will look at the Bridges on April 15, 2014.
- B. Stearns County Weed Meeting / Move to Approve.** A motion was made by Supervisor Fiedler to approve the Board to attend the Stearns County Weed Meeting on April 2nd, 2014 which was seconded by Supervisor Douvier; all in favor, motion carried.

8. Public Input: None

A motion to adjourn the Regular Monthly Meeting at 9:20 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.

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Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

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