



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 12th day of November, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **October 8, 2013 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the October 8, 2013 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts-** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Claims-** *A motion was made by Supervisor Fiedler to approve Claim No. 20553 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Claims-** *A motion was made by Supervisor Fiedler to approve Claim No. 20554-20589 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- D. **New Savings Account Status.** Clerk Pesta contacted Sentry Bank and after further discussions found that with Government Accounts each official custodian is covered up to \$250,000 which Brockway Township has three custodians. The Board then felt it was not necessary to open an additional Savings Account.
- E. **Opole Transfer Motions.** *A motion was made by Supervisor Friedrich to transfer \$1,220.00 from the Opole Enterprise Fund to the Opole Wetland Fund which was seconded by Supervisor Douvier; all in favor, motion carried. A motion was made by Supervisor Douvier to transfer \$2,097.00 from the Opole Debt Reserve Fund to the Opole Enterprise Fund which was seconded by Fiedler; all in favor, motion carried.*
- F. **Public Hearing on Unpaid Service Charges (Czech).** *A motion was made by Supervisor Douvier to adopt Resolution No.2013-11.12.13 which was seconded by Supervisor Fiedler; all in favor, motion carried. A motion to close the hearing was made by Supervisor Douvier which was seconded by Supervisor Fiedler. Public Hearing was adjourned at 8:10 p.m.*
- G. **Conflict of Interest Forms.** The Conflict of Interest Forms are up to date.

4. Old Business:

- A. **Land Use Requests-** Zoning Administrator
 - Final Plat Coyote Way PID 04.01626.0010 Section 7 – Co Rd 1 – move to approve/authorize Chair/Clerk to sign.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the board. Applicant Karen Wenz, Trustee for the Mark Fiedler Estate was present. *A motion was made by Supervisor Fiedler to authorize the Chair and Clerk to sign the Final Plat Coyote Way, which was seconded by Supervisor Friedrich; all in favor, motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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B. **Roads-**

- Snow Removal Quotes for the 2013-2014 Season.** The snow removal contracts are currently at J.R. Ferche awaiting their signatures for the one year contract 2013-2014.
- Monthly Road Reports.** Road Boss Smoley was not present.
- Prairie Grass Drive.** Dwayne Heinen, Landowner was present to discuss status of Prairie Grass Drive.

C. **Mulberry Meadows.**

- Status Report.** Discussion on the Engineering Report and options for fixing the system were discussed. No action taken at the meeting with Stearns County. There may be slight progress in the matter.

D. **Opole-Budget review.**

- Treasurer Schroeder reviewed the accounts with the board. *A motion was made by Supervisor Douvier to re-set an Information Meeting for the residents of the Opole Sewer System on December 10, 2013 at 6:30 pm, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

E. **Stormwater Permit Work- status.** Zoning Administrator Chard will continue to work on this.

F. **Planning Commission.**

- MOU/Ordinance.** *A motion was made by Supervisor Fiedler to set a Public Hearing on Ordinance No. 3 on December 10, 2013 at 6:00, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- Planning Commission Meeting Schedule 2014.** *A motion was made by Supervisor Douvier to approve the meeting schedule for the Planning Commission for 2014, which was seconded by Supervisor Fiedler, all in favor, motion carried. Clerk was instructed to publish once and to post and put on website.*

5. **New Business:**

- A. *A motion was made by Supervisor Douvier to approve the Regular Meeting Schedule for the Town Board, which was seconded by Supervisor Fiedler, all in favor, motion carried.*

6. **Public Input: There was none.**

7. **Mail/Miscellaneous:**

A.

8. **A motion to adjourn the Regular Monthly Meeting at 8:30 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.**

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____

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