



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 8th day of October, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **September 10, 2013 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the September 10, 2013 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **September 10, 2013 Fee Public Hearing Meeting Minutes.** This will be tabled until the October Regular Monthly Meeting.

3. Treasurer's Report:

- A. **Treasurer Report on Accounts-** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Claims-** *A motion was made by Supervisor Fiedler to approve Claim No. 20521 to 20552 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Collateral Letter from Sentry Bank.** Clerk Pesta contacted Sentry Bank to receive a Collateral Letter. Sentry Bank did not issue a Collateral Letter and suggested that the Township should open another account so all monies would be insured. FDIC insures each account up to \$250,000.00. *A motion was made by Supervisor Douvier to authorize Clerk Pesta to open a new Savings Account at Sentry Bank which was seconded by Supervisor Fiedler; all in favor, motion carried.*

C. 4. Old Business:

- A. **Land Use Requests-** Zoning Administrator
 - Administrative Subdivision – Section 11 / 421st Street.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the board. The Applicant Jeanette Fiedler was present to answer any questions. *A motion was made by Supervisor Douvier to approve the Administrative Subdivision – Boundary Line Adjustments and issue a Certificate of Conformity which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Roads-**
 - Snow Removal Quotes for the 2013-2014 Season.** Requests for Snow Removal Quotes were sent out to two parties. A quote was received from J.R. Ferche. The other party did not submit a quote. The Supervisors reviewed the quote and a discussion followed. Brian Dockendorf from J.R. Ferche was present to answer any questions from the board. *A motion was made by Supervisor Fiedler to accept the one year quote from J.R. Ferche for the 2013-2014 Season, which was seconded by Supervisor Douvier; all in favor, motion carried.*
 - Monthly Road Reports.** No road repairs were discussed.
 - Trees in ditches/brush removal.** Road Boss Smoley updated the Board that trees and brush were cut on 95th and Brockline. The Board will look at renting a Chipper to do some additional tree and brush removal.
 - Discuss 2013 Road Work Status.** The board discussed the quality of paving that was done and didn't feel that the quality of work was on par compared to the prior year. In the contract it was stated that work should be

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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completed by August 31, 2013, and \$250.00 per day would be deducted after that date. Work was completed on September 24, 2013. Twenty-four days times \$250.00 equals a \$6,000.00 deduction from the bill. A motion was made by Supervisor Douvier to pay the Hardrives Bill less the \$6,000.00 deduction, which was seconded by Supervisor Fiedler; all in favor, motion carried.

- Prairie Grass Drive.** Dwayne Heinen, Landowner was present to discuss the issues at Prairie Grass Drive and showed the Board pictures of what is happening in the area. A motion was made by Supervisor Douvier to hire Joe's Countryside to clean out and repair culverts on Tallow Rd, 389th, Prairie Grass Lane, and Prairie Grass Drive which was seconded by Supervisor Fiedler; all in favor, motion carried.

C. **Mulberry Meadows.**

- Meeting – Stearns County Attorney's Office October 18, 2013 at 2:30 PM.** A motion was made by Supervisor Fiedler to post to attend and authorize Town Attorney to attend the special meeting, which was seconded by Supervisor Douvier, all in favor, motion carried.

D. **Opole-Budget review.**

- A motion was made by Supervisor Fiedler to authorize an additional \$4,194.00 to be paid above the regular payment from the existing Debt Reserve Fund as long as there are no fines for additional payments, which was seconded by Supervisor Douvier; all in favor, motion carried.
- Treasurer Schroeder reviewed the accounts with the board. A motion was made by Supervisor Fiedler to set an Information Meeting for the residents of the Opole Sewer System on November 12, 2013 at 6:00 pm, which was seconded by Supervisor Fiedler; all in favor, motion carried.
- A motion was made by Supervisor Fiedler to set a Hearing to hear landowner comments on the Unpaid Sewer Payments on November 12, 2013 at 6:00 PM, which was seconded by Supervisor Douvier, all in favor, motion carried.

E. **Town Hall Rental Policy / Move to approve.** A motion was made by Supervisor Fiedler to approve the Town Hall Rental Policy, which was seconded by Supervisor Douvier, all in favor, motion carried.

F. **Planning Commission Ordinance Amendment.** A motion was made by Supervisor Douvier to approve the Planning Commission Ordinance No. 2012-1 and publish once, which was seconded by Supervisor Fiedler, all in favor, motion carried.

G. **Ordinance NO. 3 / MOU.** A motion was made by Supervisor Douvier to review and send to the County for final review which was seconded by Supervisor Fiedler; all in favor, motion carried.

H. **MPCA.**

- Illicit Discharge.** The Supervisors will review and approve this draft Stormwater Ordinance at the November Regular Monthly Meeting.
- SWWP Document.** A motion was made by Supervisor Fiedler to review and approve at the November Regular Monthly Meeting
- Stormwater Annual Report.** Will be sent out when the Annual Report form becomes available online.

5. **New Business:**

- A. **Conflict Of Interest Form / Duane Douvier.** A motion was made by Supervisor Fiedler to pass Resolution No. 2013-10-08 authorizing Duane Douvier to perform work for Brockway Township as a Laborer which was seconded by Supervisor Friedrich; all in favor, motion carried. A motion was made by Supervisor Fiedler to set the rate of pay for Duane Douvier at \$12.00 per hour, which was seconded by Supervisor Friedrich; all in favor, motion carried. A motion was made by Supervisor Fiedler to review Resolution No. 2013-10-08 in March 2014, which was seconded by Supervisor Friedrich; all in favor, motion carried.

6. **Public Input: There was none.**

7. **Mail/Miscellaneous:**

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- A. **MAT Annual Meeting Nov 21-23 Morton MN**. A motion was made by Supervisor Fiedler to allow the Town Board to attend the MAT Annual Meeting on November 21-23 2013, which was seconded by Supervisor Friedrich; all in favor, motion carried.
- B. A notice was received from Couri & Ruppe that effective January 1, 2014 their hourly rate will be increasing from \$160 per hour to \$165 per hour for all general legal work and from \$175 per hour to \$180 per hour for all development work.
8. **A motion to adjourn the Regular Monthly Meeting at 10:15 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.**

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____

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