

**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**

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Joseph Lyon, Chairman  
Daniel Stang, Supervisor  
Dave Friedrich, Supervisor  
Debra Determan, Town Clerk  
Patricia Weber, Town Deputy Clerk  
Mary Wallenstein, Treasurer

**MEETING MINUTES**

On this 1<sup>st</sup> day of June 2010, the regular monthly meeting was called to order at 7:30 p.m. All members were present along with Zoning Administrator Bridget Chard and Brad Wilkening from Duffy Engineering.

A motion to approve the agenda was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to approve the May 4, 2010 regular meeting minutes was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried.

A motion to approve claims Nos. 2707-2737 with a hold put on 2730 until Zoning Administrator Chard until gets back to Deputy Clerk Weber was made by Supervisor Friedrich and it was seconded by Supervisor Stang; all in favor, motion carried.

Kim Isaak appeared before the board with a request to renew the liquor license for the Upper Deck. A motion to renew the liquor license for the Upper Deck was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Planning and Zoning was next on the agenda. Zoning Administrator Chard presented the board with a process for the Administration of Administrative Ordinance. She then went through the process with the board.

Zoning Administrator Chard then talked about the Opole as-builts. She stated that Mr. Seitz is hooked up as of now. Jerry Schuler will be bringing the as-builts to the meeting tonight. Brad Wilkening stated that tomorrow they will be working on locating everything and then getting the easements written up. Chairman Lyon asked him to look for the stub that should be located on the Kuklok property.

Zoning Administrator Chard then let the board know of the status of the Stearns County Ordinance. She stated that Stearns County finally approved their ordinance and it

will be effective June. Zoning Administrator Chard then let the board know that she will be sitting down with Jennifer from Stearns County to go over our zoning map.

Brad Wilkening from Duffy Engineering then appeared before the board and presented a map of the where the cores were done and along with the results of the cores. He stated that they have not done the soil borings yet. They will be doing them this week. He also stated that this was a start and once they get the soil borings, he will be able to come back with recommendations. He will be back at our next meeting to present the results. He then reminded the board about the new 10 ton road requirements. He also let the board know that once we have a pavement recommendation, cost estimates can be done. Chairman Lyon stated that we need to look at fixing the culvert on 125<sup>th</sup> and do some patching to hold them together. Brad stated that he will get some specifications together for us. He thought he could have some prices together for us at our next meeting. The board let him know that we will need two quotes.

The culvert on 125<sup>th</sup> was discussed next. Brad Wilkening stated that when he checked out the culvert it was discovered that it was in two pieces and must not be banded together. A resident addressed the board and stated that he was present at this meeting and that it was actually rusted out on the bottom. He also stated that he had to haul in gravel to fix the hole in the road.

75<sup>th</sup> Avenue was discussed next. Brad Wilkening reported that the contractor paved the wear course on May 22. He stated that he went over the whole road with the contractor. They ended up fixing three driveways because they were too narrow on the ends. He stated that Gertken was out there removing the silt fence. He also stated that Tri City sent workers in this week and have hauled in about 20 yards of black dirt and they will be hydro seeding it tomorrow. The hydro seeding should work out really well as long as we don't get a really heavy rain storm. They are pretty much done. The striping still needs to be completed yet.

Chairman Lyon stated that that he received a call from a resident about the grass getting too tall. Chuck Ertl will be going out to do the cutting in the next few weeks.

A resident had a question about one of their neighbors not cutting their grass and wanted to know if there was anything we could do about it or if we had ordinance about cutting the grass. Chairman Lyon let him that we do not have any ordinance on mowing grass. The resident then also let the board know that they have a problem with people driving too fast through their area because there is no sign to let them know that they need to slow down. Chairman Lyon asked Road Boss Smoley to check to see if there is a speed limit sign south of Opole. If not, they would like him to put one up along with a reduced speed sign before that. After discussion, the supervisors decided that we should put one up north and south of Opole.

The cemetery was next on the agenda. Zoning Administrator Chard let the board know that Jon Perry has presented a lot of documents and information to her about turning the cemetery back over to the township. Zoning Administrator Chard stated that

she talked to our attorney about what needed to be done to do this. Jon Perry will find out the amount of the funds that exist. By the meeting next month, we should have all the documents. Jon Perry let the board know that he would like to use some of the funds to put up a sign with the name of the cemetery.

The Opole landowner meeting was opened up next. Chairman Lyon explained to the few residents present the reasons why we called this meeting with them. Zoning Administrator Chard explained what work needs to be done and the costs involved to do this work to the board. Deputy Clerk Weber reported that there is \$23,353.54 in the fund for repairs and replacement. Since there is enough to cover it, the supervisors felt that all of it should be done at once, including the new flow meter. A motion to approve the \$1,500.00 down payment for EcoCheck was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A resident had a question about the water backing up in their basement. Jerry Shuler let them know that he will send someone over to check it out.

The letterhead and envelope estimates were discussed next. Zoning Administrator Chard had two estimates from the Brainerd area and Town Clerk Determan had two estimates from the St. Cloud area. They were all pretty close. The town board felt that we should keep our business local, so Town Clerk Determan will be ordering them in from one of the St. Cloud printers.

The Election Judge appointments for the Primary & General Elections was discussed next. Deputy Clerk Weber let the board know that she had a listing of people that were available. A motion was made by Supervisor Stang that Deputy Clerk Weber take care of the appointments of the election judge. It was seconded by Chairman Lyon; all in favor, motion carried. Deputy Clerk Weber let the board know that all election judges she appoints will be receiving training before the elections. It is required by the state.

The automatic door openers were discussed next. Town Clerk Determan let the board know that we have been awarded \$6,000 (\$3,000 for each door) to install them. She also let the board know that she has completed and returned the contract that was in the letter informing us of the award. We are now waiting for the go ahead from the State to get these installed.

Zoning Administrator reported to the board on the follow up meeting on Mulberry Meadows. She stated that they want to get everything cleaned up and then they will go for a subordinate service district.

Public Input was next on the agenda.

Jon Perry let the town board know the date, time and place for the meeting with the county on the rezoning of his property. He also let them know that the letters have not gone out yet to property owners within ½ mile of him.

Nuisance Complaints were next on the agenda. Zoning Administrator Chard let the board know that the two complaints we did have are covered for the moment. She has not heard of any other complaints.

Town Clerk Determan then presented the board with a town hall rental request. A motion to approve this Town Hall rental request was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Cap X 2020 was discussed next.

Upcoming weed inspections were discussed next. A motion to set the weed inspections for Thursday, June 10 at 5:00 p.m. was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried. Town Clerk Determan will be posting this meeting.

The mail was reviewed next.

There being nothing further to discuss a motion to adjourn this meeting was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried.

Debra Determan, Clerk

(Approved at July 6, 2010 regular meeting)  
Joseph Lyon, Chairman