

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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Joseph Lyon, Chairman
Daniel Stang, Supervisor
Fritz Yamry, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

On this 5th day of January, 2010 the regular monthly meeting was called to order at 7:30 p.m. All members were present along with Zoning Administrator Bridget Chard.

A motion to approve the agenda as amended was made by Supervisor Yamry and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the December 1, Fee Ordinance Public Hearing Minutes and the Regular monthly meeting minutes was made by Supervisor Stang and it was seconded by Supervisor Yamry; all in favor, motion carried.

A motion to approve Claims Nos. 2531 – 2566 was made by Supervisor Yamry and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to set the budget workshop for Tuesday, January 12 at 5:00 p.m. with an alternate date of Tuesday, January 26 at 5:00 p.m. was made by Chairman Lyon and it was seconded by Supervisor Yamry; all in favor, motion carried. It will be posted along with the alternate date.

Zoning Administrator Chard presented the findings from the Planning Commission on the differences in our zoning compared to the county's zoning. She asked the supervisors to review this document and get back to her with any comments.

The Planning Commission vacancy was discussed next. We received one application from Mr. Al Jacobson. Zoning Administrator Chard read the letter he submitted to the town board. Since Mr. Jacobson was present he was able to answer the questions that were raised by the town board and Zoning Administrator Chard. He also stated his reasons for wanting to be on the Planning Commission to everyone present. A motion to appoint Al Jacobson to the Planning Commission was made by Supervisor Stang and it was seconded by Supervisor Yamry; all in favor, motion carried. The town board welcomed him and Zoning Administrator let him know that it was a three year

term. She also let him know that he would be sworn in at the next Planning Commission meeting.

Zoning Administrator Chard let the town board know that some of the members of the Planning Commission had expressed interest in attending some workshops. Zoning Administrator Chard presented them to the town board and asked for authorization to allow them to attend. Chairman Lyon verified that their budget included training and workshops. A motion to approve sending some Planning Commission members to two of the workshops was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Zoning Administrator Chard presented copies of the two county permits that she received.

Roads were discussed next. The supervisors have received a few calls about the ice on the roads. Chairman Lyon stated that he talked to Jason Ferche about it. Jason let Chairman Lyon know that salt and sand is very expensive this year. Chairman Lyon asked Jason Ferche to use his discretion and keep the curves and steep hills well sanded.

Road Boss Smoley and a resident brought up the problem with the machine still sitting off the road on 75th. Chairman Lyon explained that he heard from Duffy Engineering about this and he was told that it is located off of the right of way on private land. Road Boss Smoley said he would check it out. The supervisors asked him to contact one of them if it wasn't and they will take care of it.

Incorporation Status was next on the agenda. Chairman Lyon explained that he received a letter from the Mayor of Sartell the day after our last meeting and that he then sent a letter in response to the mayor. Chairman Lyon then let everyone present know what was said in his letter.

Chairman Lyon stated that he talked to Ken Sullem from the Minnesota Township Association to find out about the bill that they tried to pass last year to prohibit or put a moratorium on incorporations. Mr. Sullem stated that he expects it to come back this year, but if they present it on its own, it probably won't pass. He explained that they could tack it onto another bill and it might go through. He also let Chairman Lyon know that he is going to watch out for that.

Chairman Lyon stated that at this time we will continue to move forward on working with the county especially on our planning and zoning. Supervisor Stang stated that he thought we should we continue to move forward on our Zoning and Planning.

Town Clerk Determan presented three town hall rental requests that she received. A motion to approve all three rental requests was made by Chairman Lyon and it was seconded by Supervisor Yamry; all in favor, motion carried. Supervisor Stang brought up the concern about the paper products concerns. Should we supply the bathrooms with toilet paper and paper towels or do we require the residents renting them to provide them.

After discussion, it was decided that we make sure there is some in the bathrooms whenever someone rents it. The supervisors also requested that Town Clerk Determan let Jason Ferche know whenever it is rented out so that the parking lot can be plowed out before they come.

Town Clerk Determan presented a gambling permit request from the Opole Christian Mothers for a quilt raffle on Sunday, February 7, 2010. A motion to approve this gambling request was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

The semi annual Joint Planning Commission meeting with St. Stephen is scheduled for January 12 at 7:00 p.m. at the St. Stephen City Hall. Zoning Administrator Chard reported that she has posted for this meeting for the Planning Commission already. An invitation was received from the St. Stephen City Council for the town board to attend this meeting too. Both Supervisor Stang and Chairman Lyon plan on attending. Town Clerk Determan will be posting this meeting for the town board.

The Administrative Ordinance was discussed next. Zoning Administrator Chard asked the supervisors to submit any changes they would like made to it to her. She will then get it ready for the next meeting.

Zoning Administrator Chard explained that the Planning Commission is in the process of putting together a park plan. Part of this process is to work with the engineering firm on it and to get some costs together.

Public Input was next on the agenda.

A resident asked if we were involved in CapX 2020. Chairman Lyon explained to her that she is the first person to come to a town board meeting to ask about it. She then let the town board know that there are two meetings on Thursday, January 21, 2010 at 1:30 p.m. and 6:30 p.m. at the El Paso in St. Joseph. She stated that these meetings were important because everyone will have a chance to voice their opinions. We will try to have some township representation at these meetings.

A resident had a concern about the number of signs that were put in on the road in the Perry addition. Jon Perry then wanted to know if they put up more than they were supposed to. After reviewing the paper work, it looks like the signs that were installed were according to the specs.

A resident stated that he would like to commend us on going through this process, but that he is currently opposed to incorporation. He wanted to know if we go through it, will we be able to follow the last four words of our mission statement. Chairman Lyon explained to him that we have looked at the costs and that we are not seeing a large increase in the costs since we have to follow the majority of state mandates whether we are a township or a city. Chairman Lyon also let him know that we figured it would cost an additional \$25,000 a year to a budget that is already at \$500,000.

Zoning Administrator Chard reported to the town board on the status of the nuisance issues that have been raised by residents. She let the board know that the resident from Mulberry Meadows had turned in a complaint to the MPCA but did not hear anything from them so she submitted a complaint to the State Attorney General. Zoning Administrator Chard is staying in contact with the resident. The Wallaby Road complaint has been turned over to our attorney. Supervisor Stang reported that the owner of Frederichs garage has been sick and he will try to talk to him once he is better.

We will need to get some proposals together for a Webmaster that we can present to the residents at the annual meeting. Supervisor Stang has agreed to continue to take care of our website until after the annual meeting. Zoning Administrator Chard stated that she knew of some that she would check with.

The mail was then reviewed.

There being no further business to discuss, a motion to adjourn this meeting was made by Supervisor Yamry and it was seconded by Supervisor Stang; all in favor, motion carried.

Debra Determan, Town Clerk

(Approved at the February 3, 2010 regular monthly meeting)
Joseph Lyon, Chairman