

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

Joseph Lyon, Chairman
Daniel Stang, Supervisor
Dave Friedrich, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

On this 4th day of January, 2011 the regular monthly meeting was called to order at 7:30 p.m. All members were present with the exception of Deputy Clerk Weber. Also present was Zoning Administrator Bridget Chard and Brad Wilkening from Duffy Engineering.

A motion to approve the agenda as amended was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the December 7, 2010 regular meeting minutes was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to approve the December 29, 2010 Public Hearing minutes was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve Claims Nos. 2982-3009 with check number 2995 voided was made by Supervisor Stang and it was seconded by Supervisor Friedrich.

A motion to approve the Larson Allen bid if it is equal or within 5% of last year was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

The future billing for Mulberry Meadows was discussed next. It was suggested that we set it up the same as Opole Subordinate Service District. Treasurer Wallenstein will check with the bank in St. Stephen to see if they will do it the same.

Zoning Administrator Chard then presented to the town board a Preliminary Plat request from Dan Smoley in Section 26. She reported on the findings of fact. She also stated that the Planning Commission has recommended approval for this request with the following conditions: Wastewater and Water testing be submitted to Brockway Township, 911 sign and driveway access permit be obtained and placed on file and the remaining farm land to be restricted from use as a building site. A motion to approve this

preliminary plat with the conditions as recommended by the Planning Commission was made by Supervisor Stang. It was seconded by Supervisor Friedrich, all in favor, motion carried.

Steve Kokesh from Eco-Check appeared next before the town board. He let everyone know the qualifications of Eco-Check to take over the Mulberry Meadows system. He will not be able to do any evaluations of Mulberry Meadows until the agreement is in place. He then explained the differences between the system in Mulberry Meadows to the system in Opole. He was able to answer all the questions that were raised by the Supervisors.

The resolution from the Public Hearing on Mulberry Meadows was discussed next. It was held until this meeting so that all the supervisors could review it and vote on it. There being no questions or concerns, a motion to approve the Resolution to Establish a Subordinate Service District for the Plat of Mulberry Meadows was made by Chairman Lyon. It was seconded by Supervisor Friedrich; all in favor, motion carried. A motion to continue to move forward on this was made by Supervisor Stang and it was seconded by Supervisor Friedrich: all in favor, motion carried.

A motion to have a combined work meeting on January 18, 2011 at 7:00 p.m. at the town hall with the Planning Commission was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

The Avon Beach project was next on the agenda. Zoning Administrator Chard reported that she went through all the materials that Hugh Knox presented to the town board to the Planning Commission. The Planning Commission recommended to the town board that we just send them a letter of support. A motion to just go ahead and send a letter of support to the county that they use their Park Dedication money, but not ours, was made by Chairman Lyon and it was seconded by Supervisor Friedrich; all in favor, motion carried.

Brad Wilkening from Duffy Engineering appeared before the board next. He presented the town board with information on inspections methods on the signs we have currently have. He also brought in two examples of a sign. He explained why the one did not meet the minimum specs and why the other one did. He also explained that some of the letters need to be bigger. He explained that what we need to do is to just plan on replacing all of our signs since most of them will not pass. Even the newer ones we have now will be close to ten years old by 2015. He said to budget \$150 per sign and plan on replacing each sign after 10-12 years. He had an example of the plan for Paynesville. He also presented the town board with information on sign reduction. He ran through all the signs we currently have in the township. He explained that there are very little signs that are required on township roads. Chairman Lyon asked Brad if he had an idea of what it would cost to review our signs. He thought it would only take a couple of days, one to drive through the township and one to do the paperwork. The town board asked Brad to put together some information along with a quote that can be

reviewed at our next meeting. Chairman Lyon asked him to also put together a quote to put together a plan for us.

The annual meeting was discussed next. We need to start preparing the documents and newsletter for the annual meeting. Ideas were discussed. We will follow up with preparation for the annual meeting at our February meeting.

We currently have no place to put coats when we have meetings or events at the town hall. Supervisor Stang suggested that we look at getting a coat rack for the town hall. He will look at getting pricing for this.

A motion to set the board of audit for Tuesday, February 1, 2011 at 7:00 p.m. was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Public Input was next.

Victor Leggatt appeared before the town board with some questions for the town board.

The new mileage rate has been set by the Federal government to .51 per mile.

The mail was then reviewed.

There being no further business to discuss, a motion to adjourn this meeting was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Debra Determan, Clerk

Approved at February 1, 2011 regular monthly meeting

Joseph Lyon, Chairman